

Republic of the Philippines
Carlos Hilado Memorial State College
Request for Publication of Vacant Positions

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CARLOS HILADO MEMORIAL STATE COLLEGE
RECORDS SECTION

ESPER HERMILDO G. LEGASTE
LIST I

DATE: _____ TIME: 11:21

RELEASED

BY: _____
DATE: _____

CIVIL SERVICE COMMISSION (CSC)

I hereby request the publication of the following vacant positions, which are authorized to be filled at the Carlos Hilado Memorial State College in the CSC website

VIOLA D. MONGCAL

HRMO III

Date: November 16, 2018

Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
				Education	Training	Experience	Eligibility	Competency (if applicable)	
Guidance Counselor I	CHMSCB-GUIDC1-1-2002	11	20179	Bachelor's degree preferably with Master's degree relevant to the job	4 Hours of relevant training	1 Year Of Relevant Experience	RA 1080 (Registered Guidance Counselor)	Core Competency Technical Competency	Binalbagan Campus

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **December 7,**

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- Performance rating in the last rating period (if applicable);
- Original copy of authenticated certificate of eligibility/rating/license; and
- Original copy of Transcript of Records and Diploma ((Certification, Authentication and Verification (CAV)).

INTERESTED APPLICANTS are advised to hand in or send through courier/email their application to:

VIOLA D. MONGCAL

HRMO III

Carlos Hilado Memorial State College
Mabini St., Talisay City, Negros Occidental
hrmo@chmsc.edu.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.